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ARTICLE I

Name and Purpose

SECTION 1 The name of this organization is the Montgomery County, Tennessee Republican Party (MCTNGOP).

SECTION 2 The purposes of the MCTNGOP include, but are not limited to:

1. Assist the Tennessee Republican Party (TRP), the Republican National Committee (RNC), and other Tennessee Republican organizations in carrying out their purposes; ***and***
2. Foster good citizenship and cohesion in general with regard to the Tennessee State and United States Constitutions; ***and***
3. Foster loyalty to the Republican Party and to promote its ideals, including the RNC Platform; ***and***
4. Increase public awareness of the Republican position on public issues; ***and***
5. Increase the effectiveness of MCTNGOP members in the cause of good government through active political participation; ***and***
6. Recruit, educate, support, and elect Republican candidates for public office on the local, state, and national levels and support Bona Fide Republicans who are running for non-partisan elected offices; ***and***
7. Raise funds for Republican campaigns and in support of Republican causes; ***and***
8. Recruit membership and involvement in MCTNGOP.

ARTICLE II

MCTNGOP Executive Committee

SECTION 1 The affairs of the MCTNGOP shall be governed by the Montgomery County, Tennessee Republican Party Executive Committee (CEC) in accordance with the bylaws of the Tennessee Republican Party and the Republican National Committee, and the bylaws contained herein.

1. CEC Members are encouraged to actively participate in and assist with all membership recruitment and fundraising events hosted by the MCTNGOP and to make a donation in support of at least one (1) MCTNGOP annual fundraising event, including but not limited to the Lincoln/Reagan Day Dinner.

SECTION 2 The CEC shall consist of the following Voting Members:

1. Officers elected by the MCTNGOP Convention (Convention): the County Chair (Chair), Vice-Chair, Secretary, Treasurer, and Vice-Treasurer**.**
    a. The Vice Chair shall be of the opposite sex of the Chair and will automatically assume the duties of the Chair in his/her absence.
2. All State Executive Committee members representing the county;
3. President of Montgomery County, Tennessee, Federated Republican Women's Clubs
    a. President of the Montgomery County Republican Women's Club **o**r the President of the Red River Republican Women's Club;

i. The President of each of the two aforementioned Republican women's organizations will serve on the MCTNGOP CEC in rotating 12-month terms.
ii. Beginning on July 1, 2024, the President of the Montgomery County Republican Women's Club will serve for one year (July 1, 2024 - June 30, 2025), at which time she will be replaced by the President of the Red River Republican Women's Club.
iii. The term of membership on the MCTNGOP CEC will be a one-year term starting on July 1st and ending on June 30 of each calendar year.

4. President or Chair of the Montgomery County Young Republicans (MCTNYRs);
5. Immediate MCTNGOP Past Chair;
6. In the absence of one of the above non-elected CEC members, a representative of those constituencies is appointed by the TRP Chair.

SECTION 3 The following shall apply to the endorsement of candidates in contested elections:

1. The MCTNGOP CEC, or any individual Officer, shall not endorse any Republican candidate in a contested primary election for local, state, or national elections. Exceptions to the above prohibition include:
    a. An individual Officer's endorsement of himself, his or her spouse, or a member of his or her immediate family, provided he makes the familial relationship known as part of the said endorsement.
2. The MCTNGOP CEC or CEC member shall not endorse, or assist in any manner, a Democrat, an Independent, or another non-Republican in a general or primary election in which a Republican is a candidate or has filed as a candidate.

SECTION 4 Members of the CEC are expected to attend every meeting. Three successive absences without a valid reason are grounds for removal from the CEC. County officers elected during county reorganization are required to attend every meeting and shall be automatically removed for having been physically absent from three (3) consecutive committee meetings.

SECTION 5 Vacancies or Removal of CEC Members.

1. A CEC vacancy (vacancy) occurs if an Officer dies, resigns, or moves out of the County; ***or***
2. Is absent from three (3) consecutive officially called CEC meetings; ***or***
3. Is unable to complete his or her term; ***or***
4. Is officially removed by the CEC for cause. The Secretary shall announce at the beginning of each CEC meeting any vacancy.
5. SEC members are elected officials and cannot be removed from the CEC.

SECTION 6 The MCTNGOP Chairman shall contact the TRP Party before the resignation or removal of a CEC member. The County Chairman shall ensure that all procedural requirements have been met according to the ***TRP Bylaws***.

SECTION 7 In case of vacancy by the Chair or Treasurer, the Vice-Chair or Vice-Treasurer shall automatically assume the office of Chair or Treasurer, respectively.

1. If it is deemed necessary, the CEC shall proceed to elect a new Chair or Treasurer and fill any other vacancy, by majority vote, at a duly called meeting within thirty (30) days after such vacancy occurs.

2. An Officer elected to fill a vacancy shall serve until a successor is duly elected and takes office at the next Convention.

SECTION 8 No Chair shall serve more than two (2) full consecutive terms.

1. A Chair running for public office in a contested Republican Primary will take a leave of absence from his or her position within two (2) days after two (2) or more qualified Republican candidates have been published as qualified by the election commission.
2. The leave of absence will be in effect until the official certification of the contested Republican Primary.

SECTION 9 Removal of an Officer other than Chair, reference ***TRP Bylaws.***

1. The MCTNGOP Chair shall contact the TRP immediately upon notice of resignation and before the removal of a CEC member. The MCTNGOP Chair shall ensure that all procedural requirements have been met in accordance with the ***TRP Bylaws***.

SECTION 10 To remove the Chair from office, the ***TRP Bylaws and Rules*** shall govern the process.

ARTICLE III

Election of Officers

SECTION 1 Election of Officers shall be made in accordance with the ***TRP Bylaws and Rules***. Officers shall be elected at the Convention to be held between January 15 and April 15 of each odd-numbered year or as otherwise approved by the TRP Chair.

SECTION 2 All Officers are elected for two-year (2) terms or until their successor(s) are elected in accordance with ***Section 1 of this Article (Article III)***.

SECTION 3 No County Chairman shall serve more than two (2) full consecutive terms.

ARTICLE IV

Meetings

SECTION 1 The CEC and the MCTNGOP shall meet monthly.

SECTION 2 The CEC shall set its schedule at the beginning of each year before January 31st. The Chair shall have the discretion to change the meeting schedule as he deems appropriate.

SECTION 3 Notice of the exact date, time, and place of each regularly scheduled CEC meeting, an agenda outlining principal items to be discussed, and any other materials required by these ***Bylaws*** shall be emailed to each CEC Member at least five (5) days before the date of said meeting. The extent of the description of the agenda to be included in the notice shall be at the Chair's discretion.

SECTION 4 Special meetings of the CEC may be called by the Chair at his or her discretion, or the written request of one-third (⅓) of the CEC Members, with seven (7) days' written notice to the membership. Affected Section: The purpose of the meeting shall be stated in the notice. Minutes of Special Called CEC meetings will be made available to MCTNGOP members.

SECTION 5 A quorum shall consist of a majority of the CEC Members as defined in these ***Bylaws***, ***Article II, Section 2***. No vacant office shall be counted for purposes of calculating any quorum required under these ***Bylaws***.

SECTION 6 Between scheduled CEC meetings, action by motion may be taken by electronic voting via email.

1. The motion must be presented in writing, seconded, and approved by a majority of CEC Officers.
2. Actions that ***shall not*** be handled by electronic votes include the election of Officers, amendment of the ***Bylaws***, or removal of an Officer.
3. The Secretary shall record and notify the Officers of the vote and publish minutes that will be provided to MCTNGOP members.

SECTION 7 Regularly scheduled CEC meetings shall be open to MCTNGOP Members.

ARTICLE V

Officers' Composition and Duties

All records prepared by MCTNGOP Officers shall be and remain the property of the MCTNGOP. A hard copy, thumb drive, or other electronic access of all MCTNGOP-related documents shall be turned over to the new Chair, Treasurer, and Secretary upon the end of the term within the first seven (7) days of transition.

SECTION 1 The Chair shall:

1. The MCTNGOP Chair shall be the chief executive of the MCTNGOP and the CEC.
2. Be responsible for the management and administration of the CEC's affairs.
3. Coordinate the political activities of the MCTNGOP. He/She shall preserve order and decorum at all meetings.
4. Have the right to vote on any motion at a CEC meeting, but may reserve his/her vote to break any ties.
5. Create a detailed annual budget, with the assistance of the Treasurer and Vice Treasurer, for review and approval by the CEC no later than sixty (60) days after the Convention and no later than June 1 of each calendar year;
6. Work with the Treasurer and/or Vice Treasurer to review income and expenses monthly.
    a. All disbursements must be presented by invoice and authorized by the Chair or the Treasurer.
    b. The Chair shall approve all requests submitted by the Treasurer for disbursements not included in the approved annual budget.
    c. Unbudgeted expenses exceeding $200.00 must be approved by a majority vote of the CEC.
7. Serve as one (1) of three (3) signatories on the bank account and sign as a second signatory for all disbursements exceeding $200.00. If the Chair is unavailable to sign, the Vice-Treasurer shall sign as the second signatory.

   a. Disbursements to a single payee may not be split to evade the second signature requirement when the total payment exceeds $200.00
   b. No signatory may be a signer to a check issued to himself.
8. Have full access to all accounting and other systems used by the MCTNGOP and CEC.
9. Preserve order and decorum at all meetings.
10. Shall have the right to employ any staff or contract labor necessary per the approved annual budget or CEC approval to carry out MCTNGOP duties.
11. May create Standing and Ad Hoc committees, and nominate committee chairs needed to carry out the purposes of the MCTNGOP.
12. Shall notify the Montgomery County Election Commission to call for a Republican Primary Election.
13. Shall initiate the reorganization process for the MCTNGOP.

SECTION 2 The Vice-Chair shall:

1. Perform the duties of the Chair in his or her absence.
   a. If both the Chair and the Vice-Chair are absent from a CEC meeting, the CEC shall elect a temporary County Chair to preside at the meeting.
2. Perform the duties of the Secretary in his or her absence.
3. Shall lead and coordinate MCTNGOP membership efforts.
   a. Maintain the Membership database to include names, emails, addresses, phone numbers, occupations, and any other pertinent information.
4. Carry out any other duties as needed by the Chair or CEC.

SECTION 3 The Secretary shall:

1. In coordination with the Chair, prepare the CEC and MCTNGOP agendas for each meeting, and email the agenda to the CEC and/or MCTNGOP members within seven (7) days of the meeting.
2. Take the minutes of each CEC and MCTNGOP meeting and email the draft minutes to the CEC and/or MCTNGOP members along with the meeting agenda seven (7) days before the meeting.
3. At the beginning of the next meeting, the Secretary shall make a motion to adopt those minutes.
4. If the Secretary must be absent from such a meeting, the Secretary shall be responsible for obtaining a replacement.
5. All records of the Secretary shall be and remain the property of the CEC.
6. Be responsible for transmitting material relevant to the Tennessee Republican Party via electronic communication promptly. Such material shall include, but not be limited to:
   a. Announcements regarding biennial reorganization
   b. MCTNGOP party bylaw changes or quadrennial bylaws submissions
   c. Local candidate nomination decisions (***Rule H of TRP Bylaws and Rules***)
   d. Vacancies and the election of county party officers
7. Carry out any other duties as needed by the Chair and/or CEC.

SECTION 4 The Treasurer shall:

1. Implement an internal system of strong financial controls and segregation of accounting duties, and be responsible for all financial transactions.
2. Be responsible for the bank statement and shall be responsible for counting and depositing monies received by the MCTNGOP.
3. Create a detailed annual budget, with the coordination of the Chair and Vice Treasurer, for review and approval by the CEC no later than sixty (60) days after the Convention and no later than June 1 of each calendar year.
4. Work with the Chair to review income and expenses monthly.
    a. All unbudgeted disbursements must be authorized by the Chair or the Treasurer.
    b. Unbudgeted expenses exceeding $200.00 must be approved by a majority vote of the CEC.
5. Serve as one (1) of three (3) signatories on the bank account and sign as a primary signatory on all disbursements, unless otherwise prohibited.
6. Have full access to all accounting and other systems used by the MCTNGOP and CEC as necessary to complete financial duties.
7. Provide financial reviews and reports at each regular CEC meeting.
8. Treasurer shall submit a treasurer's report to the TNGOP twice a year, on or before the first Monday of April and the second Monday of September.
9. File all reports as required by the TRP, local, state, and federal law.
10. All records of the Treasurer shall be and remain the property of the CEC.

SECTION 5 The Vice-Treasurer shall:

1. Assist the Treasurer with deposits, data collection, preparation, and filing of all reports as required by the TRP, local, state, and federal law.
2. Serve as one (1) of three (3) signatories on the bank account, unless otherwise prohibited.
3. Have full access to all accounting and other systems used by the MCTNGOP and CEC as necessary to complete financial duties.
4. Carry out any other duties as needed by the Chair or the Treasurer.
5. Immediately assume the role of interim Treasurer in the event the position becomes vacant.

ARTICLE VI

Bona Fide Republican Requirements

Article VI Bona Fide Republicans/Party Membership The TRP Bylaws and Rules set forth TRP membership requirements as well as requirements for candidacy to party leadership and public office. The MCTNGOP defers to the TRP Bylaws for all issues concerning the rights of membership and its privileges, including, without limitation, the right to qualify and run for party leadership and/or public office.

ARTICLE VII

Part I--Convention or Reorganization, General Section

SECTION 1 The MCTNGOP shall reorganize itself between January 15 and April 15 of each odd-numbered year. Such reorganizations shall be accomplished in the manner outlined in these Rules ***Per TRP Bylaws, Rule E.***

SECTION 2 The MCTNGOP shall reorganize through a **Mass Convention** as outlined in ***Part II*** of these Rules.

1. The MCTNGOP may reorganize through a delegated convention, but must first receive approval to do so from the TRP Chair.

SECTION 3 If the MCTNGOP desires to use a method of reorganization differing from these Rules, the MCTNGOP Chair and Secretary shall, by September 1 before any odd-numbered year, certify to the TRP Chair in writing its proposed reorganization rules, which are subject to approval or disapproval by the ***TRP Bylaws and Rules Subcommittee***.

1. If the proposed rules are disapproved by the ***TRP Bylaws and Rules Subcommittee*** before the beginning of the MCTNGOP Party's reorganization process, the MCTNGOP must follow the procedures set forth herein, unless, before the start of the reorganization process, the SEC overrides the decision of the ***TRP Bylaws and Rules Subcommittee***.
2. Before certifying its proposed reorganization rules to the TRP Chair, the proposed MCTNGOP rules must have been previously approved by a majority of the CEC and MCTNGOP membership in attendance at a full membership meeting where the proposed rules are on the agenda.
3. The certification to the TRP Chair by the MCTNGOP Chair and Secretary shall state the date and manner of adopting said proposed MCTNGOP rules. Shall represent that, to the best of their knowledge, information, and belief, the MCTNGOP Convention or CEC meeting at which such proposed County rules were adopted was open to the MCTNGOP membership, held in the spirit of fairness, and that fair notice and the opportunity for full participation were given.
4. If the MCTNGOP does not have approved rules from the TRP regarding reorganizations, then the MCTNGOP will follow the manner outlined in the TRP rules.

SECTION 4 The Call for the Reorganizational Meeting.

1. On or before January 1st of each odd-numbered year, the MCTNGOP Chair shall call a meeting of the CEC by written notice sent **at least fifteen (15) days before** such meeting.
    - **a.** Such a meeting shall take place before January 30 of each odd-numbered year.
    - **b.** At such a meeting, the CEC member present shall constitute a quorum.
    - **c.** If the MCTNGOP Chair fails to call the meeting, the TRP Chair shall appoint a temporary MCTNGOP Chair to carry out the procedures for reorganizing the MCTNGOP.
    - **d.** The MCTNGOP Chair shall nominate a Parliamentarian and a Contest and Credentials Committee to serve for the MCTNGOP Convention; the MCTNGOP CEC members present will approve said nominations.

i. The Contest and Credentials Committee shall consist of five (5) members from five (5) separate Precincts within Montgomery County with validated Bona Fide status per ***Article VI, Section 1 of these Bylaws***.

ii. In addition, the County Chairman may appoint, with the approval of a majority of the CEC members present at the meeting, a separate Convention Chairman.

e. The CEC must have approved the Supplemental Rules for its upcoming County Reorganization Convention before January 1st of the year.

SECTION 5 On or before January 30 of each odd-numbered year, the MCTNGOP Chair shall nominate a Parliamentarian and a Contest and Credentials Committee to serve for the MCTNGOP Convention; the MCTNGOP CEC members present will approve said nominations.

a. The Contest and Credentials Committee shall consist of five (5) members from five (5) separate Precincts within Montgomery County with validated Bona Fide status per ***Article VI, Section 1 of these Bylaws***.

SECTION 6 ***Per TRP Bylaws, Rule E, Section 4***, at least thirty (30) calendar days before its Convention, the MCTNGOP Party must;

a. Submit its reorganization details to the TRP for display on the TRP website; and

b. Advertise on all of MCTNGOP's websites and social media accounts its convention details, which must include the following:

i. Date, time, and location of the County Reorganization Convention and, if applicable, Precinct Conventions;

ii. Contact phone number or email of the County Chairman and, if applicable, the Convention Chairman;

c. Information on how to pre-register for participation in the MCTNGOP Reorganization Convention process, with a statement that anyone failing to pre-register 72 hours in advance of the reorganization will not be qualified per ***TRP Rule E*** and will not be allowed to participate in that year's MCTNGOP Reorganization Convention.

d. A statement that any Bona Fide Republicans interested in running for MCTNGOP Party Chairman must submit their names and contact information to the Contest and Credentials Committee at least seven (7) calendar days before the MCTNGOP Reorganization Convention.

e. A reference to ***TRP Bylaws, Article VIII, Section 5***, for qualifications to run for MCTNGOP Party offices.

f. A reference to ***TRP Bylaws, Rule E, Section 5***, for qualifications to attend and participate in the County Reorganization Convention process.

SECTION 7 The duties of the Contest and Credentials Committee shall include the following:

1. It shall prepare instructions for the holding of the Conventions, including the proper number of Delegates to be chosen by each Precinct.

a. The number of Delegates to be elected from each Precinct shall be determined from the official Republican voting records of the last Presidential General Election and shall be certified in writing and delivered to the MCTNGOP CEC.

2. It shall meet before the voting portion of the MCTNGOP Convention and review the certifications receive**d from the TRP, a**nd take such other actions as are specified in ***Part II, Section 5*** below.
3. The Contest and Credentials Committee will verify and announce the eligibility of candidates to run for MCTNGOP Officers.
4. The SEC shall have the final authority on the eligibility of candidates to run for MCTNGOP Officer positions.
5. Meetings of the Contest and Credentials Committee shall be open to the public.

Part II--County Conventions

SECTION 1 At the time, date, and place specified, the MCTNGOP Convention shall meet to reorganize the MCTNGOP.

SECTION 2 The order of business at the MCTNGOP Convention shall be as follows:

1. The MCTNGOP Chair shall convene the Convention.
    a. If he is unable to be present, the MCTNGOP Vice-Chair, if any, shall preside.
    b. If there is no Vice-Chair, the MCTNGOP Chair may designate in writing a temporary Chair who meets the qualifications prescribed for elected MCTNGOP leadership to act in his or her place.
    c. If there is no functioning MCTNGOP Chair or Vice-Chair, the TRP Chair may designate in writing a temporary MCTNGOP Chair.
    d. The MCTNGOP Chair may also appoint a Convention Chair to preside over the convention, per the approval of the MCTNGOP CEC.
2. The following procedures shall apply to **Mass Conventions**:
    a. The first order of business shall be the resolution of any challenge to a citizen's right to vote and participate in the Mass Convention. Any Bona Fide Republican citizen who is duly registered to vote in, and resides in, Montgomery County shall be entitled to vote and participate in the MCTNGOP Mass Convention.
    b. Any Bona Fide Republican citizen whose loyalty to the Republican Party is questioned may be challenged by any other Bona Fide Republican citizen present and qualified to participate.
    c. The challenged citizen shall be entitled to vote and participate in the MCTNGOP Convention upon eligibility confirmation by the Contest and Credentials Committee.
    d. If a citizen's residence or registration to vote in Montgomery County is challenged, he shall vote on a provisional paper ballot, which shall be counted, marked, and set aside.
    e. If such a citizen is determined not to be duly registered to vote in Montgomery County, and not to be a resident thereof, his or her vote and participation shall be null and void.
3. The next order of business shall be the election of a new MCTNGOP Chair.
    a. The Contest and Credentials Committee shall place the eligible candidates into nomination whose names they received fourteen (14) calendar days before the convention; **no nominations for Chair shall come from the floor**.

b. Candidates for MCTNGOP Chair will be permitted a maximum of three (3) minutes to address the convention.

c. All voting shall be by secret ballot unless only one (1) single candidate is nominated, the election shall be by acclamation.

d. The election shall be determined by a majority of votes cast.

e. If a candidate does not receive a majority vote, there shall be a runoff election of the two (2) candidates receiving the highest number of votes.

f. The newly elected MCTNGOP Chair shall, upon election, assume the chair and preside over the remainder of the convention.

g. The newly elected MCTNGOP Chair may allow the appointed convention chair to preside over the remainder of the convention if desired.

4. By open nominations, the meeting shall then proceed to the election of other Officers of the MCTNGOP, including a Vice-Chair of the opposite sex from the Chair, a Secretary, a Treasurer, and a Vice-Treasurer.

a. Candidates for officer positions will be permitted a maximum of three (3) minutes to address the convention.

b. All voting shall be by secret ballot unless only one (1) single candidate is nominated, the election shall be by acclamation.

c. The winner of each officer election shall be determined and announced before proceeding with the election of the next officer position.

d. If a candidate does not receive a majority vote, there shall be a runoff election of the two (2) candidates receiving the highest number of votes.

5. At least two (2) Clerks appointed by the Chair of the Contest and Credentials Committee shall tally the votes for all officer elections immediately following each ballot and perform such other functions as are assigned by the Chair of the Contest and Credentials Committee. The Contest and Credentials Committee shall oversee the voting.

6. The MCTNGOP Convention shall then proceed to such other business as may have been included in the Call of the meeting, and such other business as deemed appropriate.

7. Except as otherwise provided in ***TRP Bylaws and Rules***, or the duly approved ***MCTNGOP Bylaws or Rules***, the MCTNGOP Convention shall be conducted in compliance with the current edition of Robert's Rules of Order.

Part III--Certification of CEC

SECTION 1 Before the conclusion of the convention and upon certification of the results of the MCTNGOP Reorganization, the MCTNGOP Chair shall ensure the Officers are sworn to a commitment to perform the duties of their position to the best of their ability, as defined in the ***TRP Bylaws***.

1. This ceremony can be conducted by any Republican county constitutional officer ***(MCTNGOP Bylaws, Article VI, Section 2)***, SEC members of the Montgomery County Senatorial District(s), or the TRP Chair or his or her designee.

2. All elected MCTNGOP officers shall confirm, under oath, a pledge to uphold and enforce all ***Bylaws*** of MCTNGOP and the TRP.

SECTION 2 Within ten (l0) calendar days after the MCTNGOP reorganization, the newly elected MCTNGOP Chair and Secretary shall certify in writing to the TRP Chair the following:

1. The names, addresses, email addresses, and phone numbers of the newly elected Officers of the MCTNGOP.
2. The names and addresses of all Delegates participating in the Mass Convention.

ARTICLE VIII

Amendment of Bylaws

SECTION 1 Recommended updates/changes to the MCTNGOP Bylaws shall be initiated by the MCTNGOP Chair and drafted by the MCTNGOP Bylaws Committee.

SECTION 2 These by-laws may be amended by a majority of the full voting membership of the CEC at any meeting, provided that notice of the meeting at which the vote is to be taken includes a copy of the proposed amendment.

SECTION 3 Any changes or amendments are subject to approval by the Bylaws Subcommittee of the SEC and the Chair of the Tennessee Republican Party.

SECTION 4 Upon approval of the TRP, the most current version of the MCTNGOP Bylaws will be published to the MCTNGOP website.

ARTICLE IX

Conformity

SECTION 1 These by-laws are intended to conform to all by-laws, rules, and regulations of the Tennessee Republican Party, including the Republican National Committee, governing federal and Tennessee statutes, rules, and regulations.

SECTION 2 From time to time, the TRP Executive Committee of the Tennessee Republican Party may adopt amendments and rules to the Bylaws and Rules of the Tennessee Republican Party; this body shall promptly take such actions as are necessary to conform therewith.

ARTICLE X

Robert's Rules

SECTION 1 The most recent edition of "Robert's Rules of Order" shall govern all proceedings on matters not specifically covered by these Bylaws or the By-Laws and Rules of the Tennessee Republican Party.

ARTICLE XI

MCTNGOP Policies and Procedures

SECTION 1 Based on the above ***MCTNGOP Bylaws***, the *MCTNGOP Officers* will create and submit procedures, templates, and forms to the CEC for approval.

SECTION 2 Upon CEC approval, the procedures, templates, and forms will be used by the CEC and MCTNGOP in conducting applicable MCTNGOP business and events.

SECTION 3 The MCTNGOP Policies and Procedures (Policies and Procedures) shall contain a listing of all Committees, including a detailed description of their function.

SECTION 4 The Policies and Procedures should be reviewed by the MCTNGOP Chair annually and presented to the Officers for majority approval by June 30 of each year.

SECTION 5 Each MCTNGOP Committee Chair shall report in writing monthly to the MCTNGOP Chair summarizing the Committee's goals, strategies, and accomplishments.

1. These reports should be included in the agenda of each regularly scheduled CEC meeting.
2. The MCTNGOP Chair may also request the Committee Chair or other Committee members to present a report in person at any regularly scheduled CEC and MCTNGOP meetings.
3. Committee Chairs and members should be recruited from the MCTNGOP membership who meet the membership requirements as outlined in ***Article I, Section 2,*** and ***Article VI*** of these ***Bylaws***.

VERSION HISTORY

Version One

Date Approved by MCTNGOP CEC: July 24, 2023
Submitted to the TRP CEC: July 25, 2023
Approved by the TRP CEC: January 27, 2024
MCTNGOP Chair Name: Doug Englen
Date Signed: January 29, 2024
Bylaws Effective Date: January 29, 2024

Update One

Affected Section: Article II, MCTNGOP Executive Committee, Section 2, 3b.
Original Language: "*Beginning on July 1, 2024, the President of the Montgomery County Republican Women's Club will serve for one year (July 1, 2024 - June 30, 2024), at which time she will be replaced by The President of the Red River Republican Women's Club.*"
Updated Language: Beginning on July 1, 2024, the President of the Montgomery County Republican Women's Club will serve for one year (July 1, 2024 - June 30, 2025), at which time she will be replaced by The President of the Red River Republican Women's Club.
Date Submitted MCTNGOP CEC: April 29, 2024
Date Approved by MCTNGOP CEC: April 29, 2024
Submitted to the TRP CEC: April 30, 2024

Version Two

Affected Section: All changed sections are identifiable by change lines in the adjacent left margins. The changes reflect the ***TRP Bylaws,*** adopted December 2024, and the ***TRP County Bylaws Template***. Also removed reorganization language that refers to "*Delegated Conventions*."
TRP Bylaws Link:
https://storage.googleapis.com/production-constantcontact-v1-0-6/696/550696/BunSGqbF/10332c05b04b4ce8b03e50202acb868b?fileName=WEBSITE%20COPY%20TRP%20Bylaws%202.pdf
Date Submitted to the MCTNGOP: 08/19/2025
Date Approved by MCTNGOP CEC: 08/26/2025
MCTNGOP Chair Name: Joe Smith
Date Signed: 08/26/2025
Submitted to the TRP CEC: 08/31/2025

TRP Bylaws Committee Suggestions Received: 09/11/2025
TRP Bylaws Committee Suggestions Implemented and Approved by the MCTNGOP Bylaws Committee: 9/15/2025
MCTNGOP Bylaws Changes Approved by MCTNGOP CEC: 09/23/2025
MCTNGOP Chair Signature: Joe Smith
Date Signed: 09/23/2025

Resubmitted to the TRP Bylaws Committee: 09/24/2025
TRP Bylaws Committee Suggestions Received: 10/02/2025
TRP Bylaws Committee Suggestions Implemented by the MCTNGOP Bylaws Committee Chair: 10/13/2025
MCTNGOP Bylaws Changes Approved by MCTNGOP Chair: 10/13/2025

MCTNGOP Chair Name: Joe Smith
Date Signed: 10/13/2025
Resubmitted to the TRP Bylaws Committee: 10/13/2025
Approved by the TRP CEC: 10/22/2025
Bylaws Effective Date: 10/22/2025